**ORGANIZATIONAL MEETING**

**BAINBRIDGE TOWN BOARD**

**JANUARY 14TH, 2020**

Present: Dolores Nabinger Supervisor

 Jennifer Sienko Councilwoman

 Deborah Hromada Councilwoman

 Bob Evans Councilman

 Kelly Hromada- Johnson Councilwoman

 Gary Richman Highway Superintendent

Recording Secretary: Aric McKown Town Clerk

Supervisor Nabinger called the Organizational Meeting to order at 6:30PM followed by the Pledge of Allegiance:

Councilman Evans made motion, second by Councilwoman Hromada, to approve the following appointments for 2020:

 Official Paper The Evening Sun

 Depository Town Funds NBT Bank

 Town Service Officer Supervisor Dolores Nabinger

 Tax Assessor Faline Ward

 Deputy Town Clerk Jennifer Cooper

 Town Historian Gary Darling

 Budget Officer Supervisor Dolores Nabinger

 Dog Control Officer William Sherrick

 Clerk To Justice Terri Bickford

 Attorney for Town of Bainbridge Coughlin & Gerhart

 Registrar of Vital Statistics Aric McKown

 Sanitation Officer David Lieb

 Planning Board Chairman Jarrett Cannistra

 Pool Superintendent Gary Richman

 Clinton Park Administrator Aric McKown

 Clinton Park Superintendent Gary Richman

 Records Management Officer Aric McKown

 FOIL Records Access Officer Aric McKown

 Bookkeeping Theresa Sherman

 Web Page Jennifer Cooper

 Facebook, Electronic Sign Jennifer Cooper

 Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko, Councilman Evans; No: none; Motion Carried.

Councilwoman Johnson, second by Councilwoman Sienko, to approve the following salaries for Town Officials for 2020:

 Supervisor $7,792.00 Councilman $2,529.50

 Town Clerk $29,131.00 Deputy Town Clerk $13.00 per hr.

 Justices (2) $9,364.00 Clerk To Justice $13,872.00

 Superintendent of Highways $55,175.00 Tax Assessor $17,837.00

 Sanitation Officer $1,326.00 Dog Control Officer $2,600.00

 Planning Board (5) $522.00 Bookkeeper/ Budget Officer $25.00 per hr.

 Recreation Director $3,789.00 Pool Superintendent $1,400.00

 Clinton Park Administrator $1,100.00 Clinton Park Superintendent $1,100.00

 Board of Assessment Review $36.00/day Mileage $0.58 per mile

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Johnson, Councilwoman Sienko: No: none; Motion Carried.

Councilwoman Hromada, second by Councilwoman Sienko, to approve the following salaries for Town Highway Employees for 2020:

 Town Highway Employees Salaries:

 MEO Mechanic $20.46 per hour

 MEO Worker $19.69 per hour

 MEO Worker with longevity $19.86 per hour

 MEO New Worker $13.55 per hour

 MEO New Worker with experience $18.40 per hour

 Laborer/Temp. Clinton Park $15.70 per hour

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko, Councilman Evans; No: none; Motion Carried.

Councilman Evans made motion, second by Councilwoman Sienko, to approve the schedule of payment of salaries for 2020 as follows:

 Monthly (Fourth Wednesday except November, pay on Tuesday)-Supervisor, Justices, Dog Control Officer, Sanitation Officer, Tax Assessor, Bookkeeper and Council (4).

 Annually- Planning Board(5), Pool Superintendent, Clinton Park Superintendent and Clinton Park Administrator.

 Biweekly- Highway Superintendent, Highway Employees, Town Clerk, Deputy Clerk, and Clerk To Justice, (every other Thursday 26 weeks).

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko, Councilman Evans; No: none; Motion Carried.

Supervisor Nabinger made the following appointments for 2020:

 Deputy Supervisor Jennifer Sienko

 Buildings Deborah Hromada, Gary Richman

 Ordinances Town Board

 Sanitation Enforcement Bob Evans

 Audit Town Board

 Highway Dolores Nabinger, Bob Evans

 Insurance Bob Evans

 Town Planning Planning Board

 Town Policies Deb Hromada

 Recreation(Pool & Playground) Kelly Hromada-Johnson

 Directory Aric McKown

 Vacancies Town Board

 Safety Officer Kelly Hromada-Johnson

 Dog Control Bob Evans

 Clinton Park Jennifer Sienko

 Bookkeeping Theresa Sherman

 Website Maintenance Jennifer Sienko, Jennifer Cooper

 Town Facebook Page Jennifer Cooper, Jennifer Sienko

Motion was made by Councilwoman Sienko, second by Councilwoman Johnson, to approve the bonding of Town Officials

The Bonding of Town Officials as follows:

 Supervisor $30,000.00

 Town Clerk/ Tax Collector $65,000.00

 Deputy Clerk/ Tax Collector $20,000.00

To authorize the Deputy Supervisor to sign checks in the Supervisor’s absence:

To approve the Investment Policy dated December 2018

And to approve the Procurement Policy dated December 2018:

The Town Board Monthly Meetings will be held the 2nd Tuesday of the month @ 6:30PM @ Town Hall.

Motion was made by Councilwoman Hromada, second by Councilman Evans, to adjourn the Organizational Meeting.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilwoman Johnson, Councilwoman Sienko, Councilman Evans; No: none; Motion Carried.