**REGULAR MEETING**

**BAINBRIDGE TOWN BOARD**

**DECEMBER 8, 2020**

**(THIS MEETING WAS OPENED TO THE PUBLIC TO ATTEND)**

Present: Dolores Nabinger Supervisor

Jennifer Sienko Councilwoman

Bob Evans Councilman

Deborah Hromada Councilwoman

Gordie Daniels Councilman

Gary Richman Highway Superintendent

Recording Secretary: Aric McKown Town Clerk

Supervisor Nabinger called the Regular Meeting to order at 6:30PM.

Guests were Bill Sherrick , Phil & Violet Wade, Gordy Daniels, JR Bogert.

**RESOLUTION #1**

Motion was made by Councilman Evans, second by Councilwoman Hromada, to appoint Gordy Daniels to the Bainbridge Town Board.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko; No: None; Motion Carried.

**RESOLUTION #2**

Motion was made by Councilman Evans, second by Councilwoman Hromada, to approve the regular meeting minutes from 11/10/2020.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

**RESOLUTION #3**

Motion was made by Councilman Evans, second by Councilwoman Sienko, to approve the special meeting minutes from 11/19/2020.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

The following claims as set forth on abstract #12 for 2020 were audited by Town Board:

General Town Wide#600-626 for $21,102.94

General Town Outside#44 for $50.00

Bennettsville Lights#23 for $15.15

Highway Town Wide#203-211 for $5,363.83

Highway Town Outside#148-152 for $5,749.51

**RESOLUTION #4**

Motion was made by Councilwoman Hromada, second by Councilwoman Sienko , authorizing clerk to issue warrant to Supervisor for payment of all audited claims;

Ayes: Supervisor Nabinger, Councilman Evans, Councilwoman Hromada, Councilwoman Sienko, Councilman Daniels; No: none; Motion Carried.

The October 2020 Financial Report was received and filed.

**Guest(s) Questions & Concerns:**

JR Bogert of Gates-Cole Insurance attended meeting and provided an overview of the town's new insurance policy and premiums. Mr. Bogert informed the town board there was an increase in inland marine coverage for equipment in the amount of $200,000.00, and stressed the importance of having the insurance on the town's equipment. He went over the details of the different coverages of insurance in the new policy. The total annual premium for 2021 is $18,836.49.

The town board shared with Mr. Bogert some quotes they had received from Sentry Alarms for annual inspection of the alarm devices. They told Bogert the expense to do the inspections were costly, had not been budgeted in, and the town was not able to do it.

Town Clerk McKown read the emailed response from Sentry Alarms, that indicated the town should verify this with their insurance to make sure the town hall is 'up to code' and is covered if the town does not plan to have it inspected annually.

Mr. Bogert stated the information in the email was inaccurate and these services provided by Sentry Alarms is nice to have, but is not mandatory and the town would never see the return on their insurance from that investment. He asked for a copy of the email. The town board held conversation with Bogert on the matter.

**RESOLUTION #5**

Motion was made by Councilman Sienko, second by Councilwoman Hromada, to sign the 2021 Insurance Policy.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

Phil Wade of the Jericho Arts Council said the new doors installed on the town hall look great. He said the parts for the new toilet have been ordered, but are on back order. Wade mentioned the performances by the Out of Woodwork Players would be broadcast and there wouldn't be any live shows until possibly the fall.

Mayor Wade stated the 206 construction is shut down until spring, but has had to call crew members back to help with water main breaks along 206. He spoke on the multiple water breaks in the village and how he's spoken with a financial advisor on bonding for these water main breaks. Wade asked to coordinate a time with Supervisor Nabinger to go over coverage for the town court.

Councilman Evans asked Mayor Wade about a Christmas Parade in Bainbridge. Wade. Wade shared with the town board the village didn't feel comfortable with having to monitor a parade due to COVID-19 and that they would not be issuing the permit for the parade this year. He announced a food distribution day on December 18th , and spoke on how some of our village trustees are uncomfortable with holding meetings open to public.

Violet Wade informed the town board the Out of Woodwork Players would have a book upstairs in the theater asking people to sign in, while they rehearse.

Dog Control Officer, Sanitation Officer and Assessor reports were received and filed.

**POOL & CLINTON PARK**

Pool Superintendent Richman stated the pool and Clinton Park are closed. He said he's received many compliments on the 'blow ups' and lights at Clinton Park.

The town board had conversation on the details and times of the Commerce Chenango Food Distribution at Clinton Park. Supervisor Nabinger asked for a motion to hold this event.

**RESOLUTION #6**

Motion was made by Councilwoman Sienko, second by Councilman Evans, to allow the 'Holiday Meal Drive Through Distribution Event' at General Park on Friday December 18th, 2020.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels. No: None; Motion Carried.

**TOWN HALL**

Highway Superintendent Richman spoke on the new door installation by Madison Vinyl and how they did a nice job. He said they checked the windows in the meeting room and court to make sure they're working.

**HIGHWAY**

Highway Superintendent Richman mentioned he'd received the Amish sign today and that will go up tomorrow. He said he expected his department to be out plowing tomorrow.

Richman said that money could be transferred from the DB Fund to our DA Fund, and brought up the idea of using monies from the Fuel Contractual Fund or the General Repairs Contractual to purchase stone.

**RESOLUTION #7**

Motion was made by Councilman Evans, second by Councilman Daniels, to allow Highway Superintendent Richman to purchase stone for an amount, not to exceed $20,000.00.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

Highway Superintendent Richman said he would have his written report by the end of the year.

**TOWN CLERK**

Town Clerk McKown brought up the agreement with BG School District and their use of General Clinton Park as a location for reuniting parents and children during emergencies. He told the town board the school is anxious to hear back from us and that it's okay for them to use the park.

JR Bogert spoke on this agreement and that the agreement should have the town listed as the additional insured, because they're using the grounds for free and it protects the town.

McKown said he would take care of this. Supervisor Nabinger said the town would sign the agreement, after this change had been made and at the meeting on December 29th.

Councilwoman Sienko shared the town board she will meet with Town Clerk McKown and Park Superintendent Richman again on the December 21st to continue the work on the signage for camping at Clinton Park and the rules for both Clinton Park and Payne Park. She also talked about revising the agreements for the use of both parks and brought up how Chenango County in New York was the last to report, and votes that were found on someone's desk.

The town board held discussion on this and how the county's system had been hacked.

Sienko asked if our town court was still open with regular hours. Supervisor Nabinger confirmed that it was.

Councilman Evans asked Supervisor Nabinger for an update on how Unadilla received the housing grant. Nabinger said she'd been in contact with Mr. Welsh from Town of Unadilla, and went over the details of their conversation. Nabinger concluded that Bainbridge needs to is get involved with the regional workshops, let our names be known and 'rub elbows with the right people'. She stated Thoma never told us to do this and shared the town's experience with the housing grant to the public.

Evans provided the town board with a 1st draft of the letter to the taxpayers and asked for suggestions for changes in the letter. He asked Town Clerk McKown to get signatures on the letter from the town board.

Nabinger asked that meeting times be mentioned in the letter and to encourage the community to attend a meeting.

Councilwoman Sienko suggested adding the improvements that were done in the town hall.

Town Clerk McKown stated he would get signatures on the revised letter.

Councilman Evans asked if we received the new Teamsters Union Contract .

Supervisor Nabinger confirmed that we hadn't received it yet, and that she wanted to go into an executive session to talk about the contract.

Supervisor Nabinger confirmed we were scheduled for the blood drive on December 21st.

She brought up her recent communication with a representative from the Fire Department about 'dry hydrants'.

Councilman Evans said he had not heard of anything, but explained to the town board what the 'dry hydrant' is.

Mayor Wade said the village had at one time talked about putting in a dry hyrdrant by the river and thought there might be grant funding through FEMA for this.

JR Bogert offered an explanation on the difference between Fire Departments and Fire Districts. He added that Guilford had put some dry hydrants in.

Nabinger stated she would ask a representative from the fire department to come to a town board meeting to talk about the dry hydrants.

Supervisor Nabinger brought up the Sexual Harassment Training link that JR Bogert provided the town via email and asked if everyone had received it.

Town Clerk McKown stated he'd forwarded the email to all town board members today.

Bogert went over the details of the training and recommended everyone print there certificate out so the town has it on record. He also added the sexual harassment policy and employee hand book were attachments to this email.

Supervisor Nabinger said we have an opening on the town planning board and confirmed with the town board that this vacancy be advertised.

Councilwoman Sienko said she would advertise this on the town Facebook page and the deadline would December 22nd for anyone interested.

Nabinger announced an End of the Year meeting on Tuesday December 29th at 6:30pm to pay all bills and our Organizational Meeting would be held at our regular meeting on January 12th, 2021.

**RESOLUTION #8**

Motion was made by Councilman Evans, second by Councilwoman Hromada, to go into executive session to discuss our new union contract.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

**RESOLUTION #9**

Motion was made by Councilman Evans, second by Councilwoman Hromada, to come out of executive sesssion.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

Supervisor Nabinger shared her conversation with Kathy Clemens at the county and the possibility of the town receiving $1,000.00 for our youth program. She asked Nabinger to provide her with any expenses for the youth program. Nabinger had included mentioned the mulch for Payne Park and Recreation Director Palmer's salary, as expenses.

The town board reviewed the November financial reports and discussed using our contingencies to fix the negative numbers in the reports.

**RESOLUTION #10**

Motion was made by Councilman Evans, second by Councilwoman Hromada, to transfer $12,370.35 from the Youth Program Services to the Youth Program Contractual.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

**RESOLUTION #11**

Motion by Councilman Daniels, second by Councilman,that the meeting be and hereby is adjourned at 8:20PM.

Ayes: Supervisor Nabinger, Councilwoman Hromada, Councilman Evans, Councilwoman Sienko, Councilman Daniels; No: None; Motion Carried.

Respectively Submitted,

Aric McKown

Town Clerk